



North Carolina Head Start Association
Yearly Conference Registration Packet
March 13-15, 2019
Benton Convention Center / Winston Salem, NC



We are really excited to be in Winston-Salem this year for our March Conference. We are slowly getting in "Call for Papers," so please remind your staff to submit those by November 30, 2018. I want to be able to let them know if they are selected by December 15, 2018.

If you know any vendors that would be a great addition to our conference please forward them the Vendor Packet to them.

Please take note of the registration deadlines because it will effect your registration amount that will need to be submitted. Remember to get your program membership in to save on your registration price as well.

A Welcome Reception will be held on Wednesday evening, banquet tickets are included in the price of registration, and the Head Start Director's and Executive Directors, and NCHSA Board Members will receive a ticket on site for the luncheon on Thursday. Please make sure you share with your attendees that we do not provide lunch, snacks, or coffee.

Reservation info

(Please make sure you let participants know that a credit card will be needed for incidentals. If you are paying cash please contact the hotel to make sure they allow that process.

Guests can make reservations by either calling reservations directly or I have provided reservation links for guest to make reservations online

Marriott reservation number is 1800-320-0934

Marriott reservation Link for guests to make reservations online is https://www.marriott.com/meeting-event-hotels/group-corporate-travel/groupCorp.mi?resLinkIdData=NC%20Head%20Start%20Association%5Eintmc%60hsahsaa%7Chsahsab%60169.00%60USD%60false%604%603/12/19%603/15/19%602/12/19&app=resvlink&stop_mobi=yes

B. Embassy reservation number is 1 800 696-6107

<http://embassysuites.hilton.com/en/es/groups/personalized/I/INTESES-HSA-20190312/index.jhtml>

C. Valet parking \$20.00 per day

D. Embassy Suites offers breakfast each morning, but the Marriott does not.

Shirley Whitley Advocacy Baskets:

We request that each grantee bring 2 baskets for the raffle. This money goes directly into our advocacy fund to help advocate for all Head Start Programs in North Carolina and Washington, DC.

Ads:

We would like to encourage programs to submit an ad to highlight their program.

¼-page (\$75); half-page (\$150); full-page (\$300)

Sponsors:

If your program would like to help sponsor a speaker, or any other aspect of the conference please contact Christy.

Registration Forms:

Please make sure the list of attendees is legible we utilize this list to create name tags for the participants. Please make sure that any dietary restrictions are listed as well, and keep in mind last minute dietary changes may or may not be able to be honored, due to deadlines with the convention center.



North Carolina Head Start Association 49th Annual Training Conference

March 13-15 , 2019 Registration FORM

Please TYPE or PRINT CLEARLY (attach additional pages as needed)

Program/Agency Name:		Contact Phone Number:	
Name of Contact Person		Contact Email Address:	
NAME:	POSITION:		Physical/Dietary Needs:

Sub-Total from additional attached pages:	
TOTAL NUMBER OF FULL REGISTRATIONS (<i>Awards Banquet</i> ticket included) Please indicate in name column if purchasing banquet tickets only (\$45) and the number of tickets needed.	

REGISTRATION FEES:

Number of Program Member ** early bird (by Jan. 31, 2019) full registrations _____ x \$250 = \$ _____

Number of Program Non-Member*** early bird (by Jan. 31, 2019) full registrations _____ x \$300 = \$ _____

Number of Program Members (after January 31, 2019) full registrations _____ x \$275 = \$ _____

Program Non-Member (after Jan. 31, 2019) full registrations _____ x \$325 = \$ _____

One Day Only Program Member ** early bird (by Jan 31, 2019) Registrations _____ x \$150.00 = \$ _____

One Day Only Program Non- Member*** early bird (by Jan 31, 2019) Registrations _____ x \$175.00 = \$ _____

One Day Registration (after Jan 31, 2019) Registration _____ x \$200.00 = \$ _____

Conference Program Ads: (email b/w copy-ready ad to christy@newframellc.com)

¼-page (\$75); half-page (\$150); full-page (\$300) Amount for Ads = \$ _____

Total Amount Enclosed = \$ _____

Or APPROVED Purchase Order # _____ (must attach copy of Approved PO)

SEND CHECKS and Registration forms (made payable to NCHSA) TO:

NCHSA Conference
Christy Jones
105 Kenn Myer Dr
Thomasville, NC 27360

Registrations with PO's may be emailed to christy@newframellc.com

** MEMBER = Your Head Start Program or Early Child Care Agency is a current (2018-2019) member of NCHSA

*** NON-MEMBER = Your Head Start Program or Early Child Care Agency is not a current (2018-2019) member of NCHSA.

******* Onsite registration at the conference will be \$325.00 for members and \$375.00 for non-members**